



Croner-i Practice Manager

As NHS primary care evolves and expands to meet new demands, the responsibilities of practice managers increase every year. Croner-i Practice Manager helps practice managers to meet these new challenges by bringing together all the information they need in a single, trusted, easily accessible source. The service also gives instant, 24/7 access to a wide range of ready-made documents that can be downloaded and adapted.

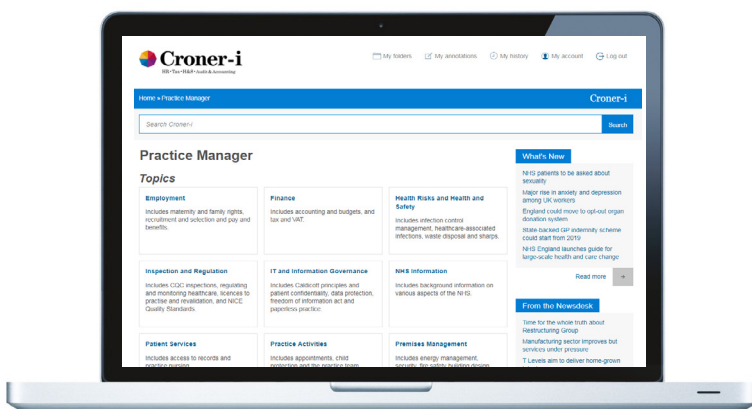
Everything you need at your finger-tips

Croner-i Practice Manager brings together all the information a busy practice manager needs to perform their work efficiently. Alongside the full text of the CQC's Fundamental Standards you can read our authoritative commentary and guidance on how to meet the standards.

Customers like Croner-i Practice Manager because it helps them achieve CQC compliance. Covering over 120 topics – including staff recruitment and training, GP contracts and premises safety – the service has downloadable model policies, procedures, forms and letters. Inspection Self-audit Tools cover the CQC's Key Lines of Enquiry allowing you to carry out a self-audit to check if you're ready for an inspection.

Key features of Croner-i Practice Manager:

- Quick facts and in-depth information on over 120 topics
- Saves time with ready-to-use employee factsheets, model policies, sample forms and records
- Includes practical How to guides for you and your staff
- Full text and guidance on CQC standards, plus self-audit tools for CQC inspections
- Weekly email alerts highlight the latest news and issues
- Telephone helpline when you need occasional advice or a second opinion, for example on health and safety or employment law
- Includes ready-made training presentations with PowerPoint slides



Croner-i Practice Manager
– an essential online service for anyone responsible for managing a GP surgery or health centre.

**To book a demo
or subscribe now call:
0208 247 1405**



What's in Croner-i Practice Manager?

An Overview of Content Types and Topics

		 <small>HR • Tax • H&S • Accounting</small>
Practical Content (content types)	Reference Topics – see attached list for detail	✓
	Content Summaries	✓
	Quick facts	✓
	In-depth topics/commentary	✓
	Form templates	✓
	Model policy documents	✓
	Model letter templates	✓
	Employee Factsheets	✓
	Employer Factsheets	✓
	How To... Guides	✓
	Training Presentations	✓
	Worked Examples	✓
	CQC Fundamental Standards (England)	✓
	Tools	Inspection Self-Audit Toolkit
Employment Calculator		✓
Green Office Audit		✓
Annotations (add your own notes)		✓
Legislation Tracker		✓
Key rates & data	Key Rates & Data	✓
	• Payroll Data	✓
	• Income Tax Data	✓
	• National Insurance	✓
	• Pensions Data	✓
	• Social Security Data	✓
	• Statistics	✓
	• Pay Settlement & Forecast Figures	✓
	• Calendars	✓
	• Payroll Procedures	✓
	• Government Schemes	✓
	• Health and Safety	✓
• Miscellaneous	✓	
News	News	✓
	Feature Articles	✓
	Q&As	✓
Support	Weekly eAlert email	✓
	Advice Line Calls	✓
	Mobile responsiveness	✓
	Daily updates	✓